


CHEN B115 – AV INSTRUCTIONS

- Connect your laptop via the HDMI cable on the table
 - **YOU MAY NEED ADAPTERS** for Mac laptops
 - **Contact Sue Zindle if you need an adapter**
- Use touch panel on table to control AV
 - Select “laptop” to use laptop with displays/HDMI cable on table

OTHER TOUCH PANEL CONTROLS: UPPER RIGHT-HAND OF TOUCH PANEL

- **NOTE:** Selections appear in cobalt blue
- Phone icon brings up phone keypad for audio conference call
 - Need to dial “9” for an outside line (this is a campus extension)
- Volume settings icon controls voice/phone volume
- Settings icon turns left and right display on and off manually

When finished use the Power icon in the upper right-hand corner of the touch panel to turn the system off: 

- System will ask if you are sure you want to shut down
- Select “yes” and system will turn off