

DIVISION OF BIOLOGY & BIOLOGICAL ENGINEERING
Recommendation for Appointment
Postdoctoral Scholar

Postdoctoral Scholars work under the close supervision of one or more Caltech professorial faculty members. A Postdoctoral Scholar must have an earned doctorate from a duly accredited institution. They are appointed for limited terms, usually one year, and are full-time appointments. If this appointment requires a visa, multiple years are acceptable.

There is a nine-year limit on the cumulative time spent as Postdoctoral Scholar and Senior Postdoctoral Scholar. (Ph.D. graduates of Caltech may become Postdoctoral Scholars for up to one year only, for purposes of finishing up research "loose ends.")

Department Information					
Faculty sponsor:		Dept.:			
Prepared by:					Ext:
Please list the Caltech mail code and office assignment for Postdoctoral Scholar. If not available, the preparer's info will be used.					
Mail Code:		Office room no. & bldg:		Ext:	

Candidate Information					
Full name (and preferred name) (nonresident aliens use passport name):					
Mailing Address:					
Phone:		Email:			
Birthdate (mo/day/year):		Birthplace (city, state, country)			
Citizenship		Gender		Marital status	
Country of permanent residence:					
Visa status (if nonresident alien <u>currently</u> in the U.S.) For H1-B visa-read this first http://international.caltech.edu/maintainstatus/H1B	Type visa:		Exp. Date:		

Professional Experience (If not listed on CV)			
Academic record			
Degree	Major	Year Granted	School

Positions Held (If not listed on CV)

Appointment Information			
Period of appointment (how many months):		Proposed effective date:	
NOTE: Recommendations must be submitted to the Division Office at least one week before the Postdoctoral Scholars/Visitors Office submission deadline of 4 weeks for U.S. citizens/perm. residents and 8 weeks for nonresident aliens			
Salary amount per annum (current minimum eff. 10/1/21 \$62,400)			
Budgets to be charged:			
PTA #		Alias #	Percentage
<u>If candidate is funded by outside supporting agency</u> (such as Fulbright) list the dollar amount and the supporting agency below. A copy of the award letter MUST BE INCLUDED with this recommendation form.			
US\$ for appt. period:		Source of funding:	
<u>If candidate is funded by an outside fellowship</u>, indicate who will pay for health insurance: the appointee, outside supporting agency, or the host's Caltech account (provide PTA# and indicate either Institute's Portion or Full Amount)			
Health insurance will be paid by:			

Research Statement

Faculty sponsor should provide a brief summary of candidate's research to be conducted:

--

Division Approval Process

Faculty sponsor's signature		Date	
-----------------------------	--	------	--

Submit form and current CV to Stefany Nielsen, BBE Division Office, snielsen@caltech.edu
Forward 3 letters of recommendation to Stefany Nielsen before appointment begins.

NOTE:

Sections to be completed by faculty: Department Information, Appointment Information, Research Statement and Sign

Sections to be completed by new hire: Candidate Information, Professional Experience and Positions Held