

**DIVISION OF BIOLOGY & BIOLOGICAL ENGINEERING**  
**Recommendation for Appointment**  
**Lecturer**

Lecturer appointments are not tenure-track and are primarily for specific teaching assignments customarily on a part-time basis.

Option Information				
Faculty sponsor:		Option:		
Prepared by:				Ext.
<b>Please list the Caltech mail code and office assignment for instructor:</b>				
Mail Code:		Office :		Ext.:

Candidate Information				
Full name:				
Address:				
Phone:		Email:		
Birthdate:		Place of birth (city, state, country)		
Citizenship:		Marital status:		

Appointment Information			
<b>NOTE: Recommendations must be submitted to the Division Office at least 8 weeks before start date.</b>			
Period of appointment (how many months):		Proposed effective date:	
Caltech salary amount:			

Budgets to be charged:		
PTA #	Percentage	Hours Spent Teaching

<b>Course Name</b>
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Please provide a brief description of candidate's course number and class to be taught including days of the week with start time:
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<b>Division Approval Process</b>			
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Faculty sponsor's signature		Date	
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<b>Submit form and CV to Stefany Nielsen, BBE Division Office, <a href="mailto:snielsen@caltech.edu">snielsen@caltech.edu</a></b>
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