

	External Affiliate	Guest	JPL Affiliate	Visitor	Visiting Associate
Appointment duration (see flowchart for more details)	10 days – 2 years	10 days – 1 month	10 days – 2 years	1 month – up to 1 year (renewable)	Up to 3 years for locals or non-locals visiting CIT more than once/year (>52 days/year) Duration of visit for non-locals visiting CIT once a year (>1month)
Host (PD/Student cannot host)	Faculty, Staff	Faculty, Emeritus, Res. Prof., Staff	Faculty, Staff	Faculty (Emeritus, Res. Prof., Staff may co-host only)	Faculty (Emeritus, Res. Prof., Staff may co-host only)
CIT email, ID card, Building access, Gym, Library	Yes	Yes	Yes	Yes	Yes
Caltech Directory	Yes	No	No	Yes	Yes
Salary/Health benefits eligible	No	No	No	Yes	Yes
Immigration support	No	No	No	Yes (J-1 only)	Yes (J-1 only)
Athenaeum	No	No	No	No	Yes
Faculty Housing when available	No	No	No	Yes	Yes
PI/Co-I on grants	No	No	No	No	JPLers only are permitted to be PI or Co-I on sponsored research (NSF incl.)
COI to complete yearly	No	No	No	Yes	Yes
DC approval	No	No	No	Yes	Yes
IACC review	No	No	No	No	Every 5 years/60 months of active appointments
Processing timeline	VAR 5-6 weeks	VAR 5-6 weeks	VAR 5-6 weeks	VAR 5-6 weeks + DPM 5-6 weeks (longer if visa is processed)	VAR 5-6 weeks + DPM 5-6 weeks (longer if visa is processed)
Publishing affiliation	No	No	No	Yes w/host faculty or faculty's group	Yes w/host faculty or faculty's group
President's letter of hire	No	No	No	Yes	Yes
Onboarding	No	No	No	ISS if applicable + HR	ISS if applicable + HR
Departure Arrangement Form (formerly DFA)	No	No	No	Yes	Yes